

**Northern Kentucky Area Planning Commission
Meeting Minutes: April 9, 2008**

Chairman Bill Goetz called the monthly discussion forum of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2006 through May 2008	X	
Vice Chairman Tom Krieger	May 2006 through May 2008	X	
Treasurer Tom Litzler	May 2006 through May 2008	X	
Commissioner Gloria Grubbs	May 2006 through May 2008	X	
Commissioner Lou Noll	May 2007 through May 2009		X
Commissioner Billy Bradford	May 2007 through May 2009	X	
Commissioner Gene Weaver	May 2007 through May 2009	X	

Also present were: John Davidson, Concrete Promotion Council of Southern Ohio (CPCSO); Paul Meier, Crestview Hills; Keith Logsdon, AICP, Deputy Director for Long-Range Planning; Mike Schwartz, AICP, Deputy Director for Current Planning; Garry Edmondson, Legal Counsel; Dennis Andrew Gordon, FAICP, Executive Director; and, Gail Deatherage, Administrative Assistant.

Commissioner Bradford gave the invocation and Chairman Goetz led the Pledge of Allegiance.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review of the agenda and a motion for acceptance. Commissioner Grubbs made a motion to accept the agenda as presented; Commissioner Krieger seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

Chairman Goetz welcomed Mr. Davidson, representative from CPCSO, noting he was present to give a presentation on pervious concrete and the NKAPC parking lot. Mr. Davidson thanked the Commission for allowing him to present their proposal to pave a portion of the NKAPC parking lot in pervious concrete as a demonstration project. He showed a PowerPoint presentation and noted that this would be a win-win situation for both parties. Mr. Davidson answered various questions from Commission members and thanked them for the opportunity to make the presentation. Chairman Goetz thanked Mr. Davidson for the information and noted that the Commission would discuss the proposal further and that Mr. Gordon would be in touch with him for any further arrangements. (A copy of the PowerPoint presentation is attached to the Minutes).

Chairman Goetz asked if the Minutes of March 26, 2008, business meeting were acceptable or if anyone had any additions/corrections. Commissioner Kriege made a motion to accept the Minutes as presented; Commissioner Weaver seconded the motion. Chairman Goetz asked for a roll call vote which found Commissioners Kriege, Weaver, Grubbs, Litzler, Bradford, and Chairman Goetz in favor; the motion passed unanimously.

Chairman Goetz asked for a report from legal counsel. Mr. Edmondson gave an update on litigation regarding billboards. He noted that the case had been dismissed and then gave some brief update on various aspects of the case. He also noted that the trial date of Cloyd vs. NKAPC was set for April 15, 2008.

Mr. Gordon stated that members had received a copy of a spreadsheet showing FY08-to-date fee revenue and gave some overview on figures it included. He answered some general questions from members.

Mr. Gordon reminded members of their discussion during the March business meeting regarding staff's intent to begin conditioning all One Stop Shop permits to require subcontractor information before certificates of occupancy would be issued. He reported that staff had implemented the requirement on March 31 and that there had been no additional comments, complaints, etc. on the issue from the Home Builders Association. He noted he would keep members updated on any comments, etc., that staff may receive on this issue.

Mr. Gordon brought members up to date on his meeting with Pendleton County Judge/Executive Henry Bertram who has requested a proposal for administration support for their soon-to-be adopted zoning ordinance and building code. He gave a brief overview of the meeting. Some discussion ensued on staff which would be needed to cover the effort and Mr. Gordon noted he felt that there was sufficient staff to do this if an agreement was made. He noted he would keep members updated on this issue.

Mr. Gordon noted that two staff members, Melissa Conway and Megan Thompson, had recently resigned to return to their respective home areas and noted they would be missed. He announced that Susan Conrad would replace Ms. Thompson as senior zoning official. He also reported that another staff member, Emalee Listerman, was leaving to pursue her interest in landscape architecture and that she would be missed also. He noted Ms. Listerman had been instrumental in the hillside effort and working with UK landscape architecture students. He also noted that Brian Sims has been promoted to the position of Deputy Director for Building Codes Administration.

Chairman Goetz asked if there were any questions for Mr. Gordon; there were none.

Chairman Goetz noted that although he was in favor of having the pervious concrete demonstration area pursued in the Commission's parking lot, he wanted Mr. Gordon to check with the City of Edgewood regarding its experience with the product and to consult the City of Fort Mitchell to assure that any water infiltration would not have an adverse effect on Royal Drive. Commissioner Grubbs made a motion to approve the application of pervious concrete to the NKAPC parking lot for demonstration purposes, pending Mr. Gordon's contacts with officials in Edgewood and Fort Mitchell; Commissioner Bradford seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Grubbs, Bradford; Weaver; Litzler, Kriege, and Chairman Goetz in favor. The motion passed unanimously.

Mr. Gordon noted that Messrs. Logsdon and Schwartz were present to review draft language for implementing KRS 147.680 regarding “facilities of area-wide significance.” Mr. Logsdon noted that members had received copies of two drafts: 1) “Projects of Areawide Significance Procedural Guidelines for Implementation”; and, 2) “Steps to Determine Applicability of KRS 147.680” questionnaire. He gave some overview on each of the drafts and answered some general questions. Mr. Edmondson expressed some concern about school boards and their process in selecting/buying sites and that this is closely-held information. After some further discussion on this issue, it was determined that staff would emphasize to school officials to contact staff in the very early stages of their development of a site and that this information would be held confidential. After any input and comments from members, final drafts will be submitted at the next meeting.

Mr. Gordon noted that members had received the first draft NKAPC FY09 Budget (attached to the original Minutes) and then went over each line item and answered questions from the members. He noted that the final draft would be submitted to the members at the April 23 meeting. He stated that the Area Planning Council Budget Review Committee would meet with the planning commission to review the budget at the May 14 meeting at 5:30 PM. He also noted that new member, Mr. Meier, and returning members Chairman Goetz and Commissioners Litzler and Krieger would take their oaths of office and that officers would be elected and sworn in at this meeting.

Chairman Goetz asked for comments and reports from members.

Commissioner Weaver noted the Long-Range Planning committee had met with staff and noted there were several updates on new projects, including a new TANK pick up at the new St. Elizabeth Hospital in Covington.

Commissioner Litzler gave an update on a possible new franchise with Insight and Cincinnati Bell and gave some further comments on the process of executing the franchise contract.

Chairman Goetz asked members to keep Commissioner Noll in their prayers and noted he and Mr. Bowdy would be taking lunch to him soon.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at 7:35 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Executive Director/Secretary