

**Northern Kentucky Area Planning Commission  
Meeting Minutes: June 13, 2007**

Chairman Bill Goetz called the monthly discussion forum of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of the NKAPC Building in Fort Mitchell. Attendance of members was as follows.

	<b>Term</b>	<b>Present</b>	<b>Absent</b>
Chairman Bill Goetz	May 2006 through May 2008	<b>X</b>	
Vice Chairman Tom Kriege	May 2006 through May 2008	<b>X</b>	
Treasurer Tom Litzler	May 2006 through May 2008		<b>X</b>
Commissioner Gloria Grubbs	May 2006 through May 2008	<b>X</b>	
Commissioner Lou Noll	May 2007 through May 2009	<b>X</b>	
Commissioner Billy Bradford	May 2007 through May 2009	<b>X</b>	
Commissioner Gene Weaver	May 2007 through May 2009	<b>X</b>	

Also present were: Trisha Brush, GISP, Deputy Director for GIS Administration; Scott Hiles, Deputy Director for Infrastructure Engineering; Mike Schwartz, AICP, Deputy Director for Current Planning; Sharmili Sampath, AICP, Principal Planner, Long Range Planning; Emalee Listerman, Principal Planner/Landscape Architect, Long Range Planning; Christy Powell, Senior GIS Specialist; Stacy Hege, Legal Counsel; and, Gail Deatherage, Administrative Assistant.

Commissioner Bradford gave the invocation and Chairman Goetz led the Pledge of Allegiance.

**ACCEPTANCE OF AGENDA**

Chairman Goetz asked for review of the agenda and a motion for acceptance. Commissioner Kriege made a motion to accept the agenda as presented; Commissioner Bradford seconded the motion. Chairman Goetz asked for a voice vote on the motion which found unanimous approval. The motion passed.

**ONGOING AND UNFINISHED BUSINESS**

Chairman Goetz noted that Mr. Gordon was on vacation but that he knows who really does all the work at NKAPC – the staff.

Chairman Goetz asked if the Minutes of May 23, 2007 business meeting were acceptable or if anyone had any additions/corrections. Commissioner Noll made a motion to accept the Minutes as presented; Commissioner Grubbs seconded the motion. Chairman Goetz asked for a roll call vote which found Commissioners Noll, Grubbs, Bradford, Weaver, Kriege, and Chairman Goetz in favor; the motion passed.

Chairman Goetz asked for a report from legal counsel. Ms. Hege, in Mr. Edmondson’s absence, stated there was nothing new to report. There were no questions.

Chairman Goetz noted he had received a copy of fax from Ms. Cobble addressed to Executive Director and the Chairman and Vice Chairman of the commission, and that members had a received copy. He asked Ms. Hege see that legal counsel responds to the fax when he returns from his trip.

Ms. Brush introduced new employee, Joe Busemeyer, Principal GIS Specialist, who gave a brief overview of his personal and professional background. Chairman Goetz welcomed Mr. Busemeyer to the NKAPC staff and wished him well.

Ms. Powell gave a PowerPoint presentation on LINK Viewer and gave some overview of the program and its in-house functionality. She stated this is new software from ESRI and is available for staff use and that there is a learning curve on the program. Some discussion ensued as to how this information could be disseminated to the public when the time came for it to be made available.

Ms. Brush noted that the 2007 aerial photography and LIDAR are completed and that data will be forthcoming to staff.

Ms. Listerman passed out Schedule of Approval for Independence Small Area Study (attached to the original Minutes) and gave some comments on the schedule. She explained the various dates and noted that the first draft is online for review. Some comments and brief discussion were made by members regarding the study who noted they felt staff was doing a good job on this study.

Ms. Sampath gave a PowerPoint presentation for the Small Area Study for the St. Elizabeth/Westside Peaselburg areas, explaining the basics of the study area and other information involved in the study, including the coverage area. Ms. Sampath answered some general questions from commission members.

Mr. Schwartz noted that the consultant for the model sign regulations will be here on Monday, June 25 and Wednesday, June 27 for meetings for input from individual communities.

Chairman Goetz thanked staff for their interesting updates on various projects on which they are working.

Chairman Goetz asked for comments from members.

Commissioner Grubbs noted that corrections have been made by staff to the Policies and Procedures Manual and that this will be submitted to an employment law attorney for review and comment. She also noted she will not be available for the meeting on June 27.

Commissioner Noll noted that the Long Range Planning Committee had not met. He reminded members of the Municipal Government League of Northern Kentucky Summer Outing at the Florence Freedom Ballpark on Wednesday, July 25 and noted that reservations were necessary.

Commissioner Bradford noted that he would not be at the June 27 meeting.

Chairman Goetz asked if there were any other comments or business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at 6:30 PM.

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Bill Goetz, Chairman

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Dennis Andrew Gordon, FAICP  
Executive Director/Secretary