

**Northern Kentucky Area Planning Commission
Meeting Minutes: December 14, 2005**

Chairman Bill Goetz called the special meeting of the Northern Kentucky Area Planning Commission to order at 4:00 PM in the Infrastructure Engineering conference room of the NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

	Term	Present	Absent
Chairman Bill Goetz	May 2004 through May 2006	X	
Vice Chairman Tom Kriege	May 2004 through May 2006	X	
Treasurer Afton Kordenbrock	May 2004 through May 2006		X
Commissioner Tom Litzler	May 2004 through May 2006	X	
Commissioner Lou Noll	May 2005 through May 2007	X	
Commissioner Dick Spoor	May 2005 through May 2007		X
Commissioner Gene Weaver	May 2005 through May 2007	X	

Also present were: Keith Logsdon, AICP, Deputy Director for Long-Range Planning; Jan Crabb, Finance/Human Resources Administrator; Dennis Andrew Gordon, FAICP, Executive Director; Stacey Hege, legal counsel; Garry Edmondson, legal counsel; and Gail H. Deatherage, Administrative Assistant

Chairman Goetz led the Pledge of Allegiance and Commissioner Noll gave the invocation.

ACCEPTANCE OF AGENDA

Chairman Goetz asked for review and approval of the agenda. Commissioner Noll made a motion to accept the agenda as presented; Commissioner Kriege seconded the motion. Chairman Goetz asked for a voice vote on the motion, which found unanimous approval. The motion passed.

ONGOING AND UNFINISHED BUSINESS

Chairman Goetz asked if the Minutes of the November 9, 2005, business meeting were acceptable or if anyone had any additions/corrections. Commissioner Noll made a motion to accept the Minutes as presented; Commissioner Weaver seconded it. Chairman Goetz asked for a roll call vote which found Commissioners Noll, Weaver, Kriege, Litzler, and Chairman Goetz in favor. The motion passed.

Chairman Goetz asked if the November Report of Receipts and Expenditures was acceptable or if anyone had any questions. Commissioner Noll made a motion to accept the report as presented subject to audit; Vice Chairman Kriege seconded it. Chairman Goetz asked for a roll call vote which found Commissioners Noll, Kriege, Weaver, Litzler, and Chairman Goetz in favor. The motion passed.

Upon being asked by Chairman Goetz, Mr. Edmondson reported on a suit involving the NKAPC and the City of Covington in a Board of Adjustment case. He stated that he had submitted a motion to dismiss NKAPC from the suit and he felt that it would be granted. He also noted that the SOB study is moving forward and he is meeting with various cities about the proposed ordinance amendments. He said there would be more activity on this in early 2006. Mr. Edmondson answered some general questions from the commission.

Chairman Goetz asked for update reports from Mr. Gordon.

Mr. Gordon reported that the building renovation project has been completed. He said that he would provide an update on expenses on the project during the January business meeting.

Mr. Gordon reported that the FY05 financial audit is complete and that a full report will be provided to the Commission during the January business meeting. He also reported that he had met with Commissioner Spoor about the carry-over balance and they would report on this at a future meeting.

Mr. Gordon passed out copies of a letter he received from Taylor Mill Mayor Mark Kreimborg regarding demolition of the Feltman home in Taylor Mill. He also distributed copies of his response to that letter (letters attached to the original Minutes). Mr. Gordon explained the timeline of events regarding this issue and noted he had met with staff and City Administrator Jill Bailey. Some general discussion ensued regarding ways of preventing this type action in the future. Mr. Gordon noted he felt with the implementation of the new Pentamation program that there would be built-in flags and signals to help prevent this from happening again. Mr. Gordon answered some general questions from the Commission members. Members offered several suggestions on ways of preventing this type of incident in the future.

Mr. Gordon reported that the Cold Spring City Council had recently approved on an unanimous vote a motion to seek state-level building inspection jurisdiction by the NKAPC staff.

Mr. Gordon noted that he had initiated a two-year upgrade effort for the NKAPC computer network in which security was the primary goal. He then gave some update on one of our servers which had crashed in November. He noted that only one month of some limited data was lost. He reported that steps have been taken to back up all information each night.

Mr. Gordon gave some overview on staff members who are actively involved in the Northern Kentucky Building Inspectors' Association. He reported that senior building official Jeff Bechtold was elected president, associate building official Rich McAllister was elected secretary, and principal building official Tim Tholemeier was elected to the board of directors. He stated he felt this was a good sign that so many of our staff are involved and have a positive presence in organizations such as this.

Mr. Gordon gave some follow up comments on the new Fischer "Tuscany" project in Covington/Taylor Mill. He also answered some general questions from the members.

Chairman Goetz thanked for Mr. Gordon for the update reports and asked if members had any questions for the Executive Director; there were none.

Chairman Goetz noted that a new contract for professional services with the Kenton County Planning Commission (KCPC) had been prepared for signature. Commissioner Litzler made a motion to authorize the Chairman to sign the contract; Commissioner Weaver seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote, which found Commissioners Litzler, Weaver, Kriege, Noll, and Chairman Goetz in favor. The motion passed.

Mr. Gordon passed out information regarding proposed changes in employee health coverage for CY06 (copy attached to the original Minutes). He noted that Ms. Crabb was present to answer questions and then provided a general overview of the proposed changes noting that NKAPC had earned an 11 percent reduction in costs, amounting to \$48,800. He noted that his recommended course of action included three points: 1) keep the same coverage; 2) split the \$48,800 savings between the NKAPC and employees; and, 3) provide a cash incentive to employees who opt out of the NKAPC health insurance. After some discussion, Commissioner Noll said he felt that providing health benefits for employees at no cost is a substantial benefit and doesn't agree with "giving" additional benefits (FSA contributions) to employees because of a one-year saving. Commissioner Litzler suggested that the dollar savings could be put in some sort of "hedge" fund or account for future increases in health care coverage. Commissioner Noll indicated he was supportive of the incentives that would prompt staff to opt out of health insurance coverage. Other members agreed that getting staff members to lower or eliminate their coverage was one guaranteed way to cut costs. Because no formal action was required to continue coverage with Humana, Mr. Gordon committed to prepare a summary report of the CY06 plan for the next business meeting.

Chairman Goetz gave a brief update on Commissioner Kordenbrock's condition, noting that family felt he was doing some better. He asked everyone to keep him and the family in their prayers.

Commissioner Noll noted he had attended the South Banklick Study meeting and gave some brief overview comments on various issues discussed in the meeting.

NEW BUSINESS

Chairman Goetz noted that Mr. Logsdon was present to give an update on the proposed feasibility study for modern roundabouts on Madison Pike/KY 17 in Fort Wright. He stated that the feasibility study is being funded by the Kentucky Transportation Cabinet and that a professional services contract was needed. He recommended that the Commission authorize the executive director to enter into negotiations with the two engineering firms. He then gave some overview of the two consultants that have submitted proposals, BLZ and American Consultants. After additional discussion, Vice Chairman Kriege made a motion to authorize the executive director to enter into negotiations and to sign a contract with the successful consulting firm; Commissioner Noll seconded the motion. Chairman Goetz asked if there were any questions; there were none. He then asked for a roll call vote, which found Commissioners Kriege, Noll, Litzler, Weaver, and Chairman Goetz in favor. The motion passed.

Chairman Goetz asked if there were any other comments or other business to come before the Commission. There being no further business, he adjourned the meeting with unanimous consent at 5:25 PM.

Bill Goetz, Chairman

Dennis Andrew Gordon, FAICP
Secretary