

## Northern Kentucky Area Planning Commission

### Meeting Minutes: September 28, 2005

Vice Chairman Tom Kriege called the monthly business meeting of the Northern Kentucky Area Planning Commission to order at 5:15 PM in the Commission Chambers of NKAPC Building in Fort Mitchell. Attendance of the members was as follows.

	<b>Term</b>	<b>Present</b>	<b>Absent</b>
Chairman Bill Goetz	May 2004 through May 2006		X
Vice Chairman Tom Kriege	May 2004 through May 2006	X	
Treasurer Afton Kordenbrock	May 2004 through May 2006	X	
Commissioner Tom Litzler	May 2004 through May 2006	X	
Commissioner Lou Noll	May 2005 through May 2007		X
Commissioner Dick Spoor	May 2005 through May 2007	X	
Commissioner Gene Weaver	May 2005 through May 2007	X	

Also present were: Lorna Harrell, Kenton County Conservation District; Keith Logsdon, AICP, Deputy Director for Long Range Planning; Scott Hiles, Deputy Director for Infrastructure Engineering; Mike Schwartz, AICP, Deputy Director for Current Planning; Larisa Sims, AICP, Senior Planner; Sharmili Sampath, AICP, Associate Planner; Don Edwards, Principal Infrastructure Inspector; Stacy Hege, legal counsel; Garry Edmondson, legal counsel; Dennis Andrew Gordon, FAICP, Executive Director; and Gail H. Deatherage, Administrative Assistant

Vive Chairman Kriege led the Pledge of Allegiance and Commissioner Kordenbrock gave the invocation.

### ACCEPTANCE OF AGENDA

Vice Chairman Kriege asked for review and approval of the agenda. Commissioner Litzler made a motion to accept the agenda as presented; Commissioner Weaver seconded the motion. Vice Chairman Kriege asked for a voice vote on the motion, which found unanimous approval. The motion passed.

Mr. Hiles introduced new infrastructure inspector Don Edwards and gave some brief background on his hiring. Mr. Edwards followed with comments regarding his experience and family. Vice Chairman

Kriege welcomed Mr. Edwards to the planning commission staff and wished him well.

Mr. Logsdon noted that Ms. Harrell was present to give an update and comments on the Kenton County Conservation District regarding the Cost of Community Services initiative completed recently for the district by the American Farmland Trust. The study gives an overview on the future of farmland in Kenton County. Ms. Harrell noted that members had received copies of the study's findings (copy is attached to the original minutes) and commented on the various elements of the effort.

Vice Chairman Kriege thanked Ms. Harrell for the informative update.

Vice Chairman Kriege asked if the minutes of the September 14, 2005, discussion forum were acceptable or if anyone had any additions/corrections. Commissioner Weaver made a motion to accept the Minutes of September 14, 2005, as presented; Commissioner Litzler seconded it. Vice Chairman Kriege asked for a roll call vote, which found Commissioners Weaver, Litzler, Kordenbrock, Spoor, and Vice Chairman Kriege, in favor. The motion passed.

Vice Chairman Kriege asked for consideration of the August 2005 Report of Receipts and Expenditures. Mr. Gordon explained various line items and answered questions from the Commission. Commissioner Kordenbrock made a motion to accept the August 2005 Report of Receipts and Expenditures subject to audit; Commissioner Weaver seconded the motion. Vice Chairman Kriege asked for a roll call vote, which found Commissioners Weaver, Noll, Kordenbrock, Spoor, and Vice Chairman Kriege in favor. The motion passed.

Mr. Edmondson noted that a meeting with various city mayors who will be impacted by the SOB study – Phase II was held on September 17. He stated that each city will need to adopt a set of zoning regulations to cover its city and gave some further overview of the study impact and regulations needed. Vice Chairman Kriege asked if there were any questions for legal counsel; there were none.

Mr. Gordon gave an update on One Stop Shop (OSS) noting that since July 1, 2005, approximately 1,800 building permits have been issued and that staff was working hard to get all projects inspected. He noted that the State has loaned us an electrical inspector in order to assist in keeping the electrical inspections up to date. He stated further that he is looking into adding an additional electrical inspector to assist with the inspection load.

Mr. Gordon noted he wanted to give members a heads up on an issue coming before the Kenton County Planning Commission (KCPC) during its October meeting. He suggested the Fischer development is possibly the largest single project to come before the KCPC since its founding—250 acres and close to 1,100 housing units. He then gave a brief overview of the project noting that staff was working very hard on its recommendation of this project.

Mr. Gordon reminded members of a recent conference on roundabouts sponsored by the Kentucky Transportation Cabinet and NKAPC. He noted that NKAPC staff has been encouraging a feasibility

study to state officials on the use of roundabouts in various locations in Kenton County. He stated it appeared that a recent trip to Frankfort by Mayor Weaver and Mr. Logsdon had generated a possible agreement on such a study and that NKAPC would probably be asked to oversee it. He concluded by saying that if this was the case a consultant would be hired to move this study forward.

Vice Chairman Kriege asked if there were any questions for the Executive Director. Commissioner Weaver asked about how things were going with the area electrical contractors and a letter they are circulating. Mr. Gordon explained that he had been in contact with the Chief Electrical Inspector in Frankfort who had advised him not to be too concerned about the attitude of local contractors. He went on to give some further comments regarding his various conversations with the Chief Electrical Inspector and others regarding the electrical inspection process.

Mr. Gordon noted that Mr. Logsdon was present to give a brief update on the process to be used for the comprehensive plan update. Mr. Logsdon noted that members had received a draft of the process to be used and suggested that he wanted the members to review it and give him any comments they might have. He noted that additional information will be forthcoming from the Long Range Planning Committee (a copy of the draft is attached to the original minutes.) He asked that the Commission please take action on the proposal.

Commissioner Weaver made a motion to support and adopt the interim plan update process as presented by Mr. Logsdon; Commissioner Spoor seconded the motion. Vice Chairman Kriege asked if there were any questions; there were none. He then asked for a roll call vote which found Commissioners Weaver, Spoor, Kordenbrock, Litzler, and Vice Chairman Kriege in favor. The motion passed unanimously.

Mr. Logsdon also noted that a new South Banklick study committee has been formed and that a representative from the NKAPC would need to be appointed

Vice Chairman Kriege asked for a volunteer to represent the Commission on the South Banklick study committee; there were none. Based on comments from the Commission, he appointed Commissioner Noll to fill spot.

Commissioner Kordenbrock asked for clarification on the comprehensive plan process as it relates to requirements of KRS Chapter 100. Mr. Edmondson gave some brief comments for Commissioner Kordenbrock on the process according to state statutes.

Commissioner Spoor noted he was pleased that Park Hills is now a member of One Stop Shop.

There being no further issues or comments to come before the Commission, Vice Chairman Kriege adjourned the meeting at 6:30 PM.

Bill Goetz, Chairman

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Dennis Andrew Gordon, FAICP

Secretary